

Financial Controller/Copenhagen

Human Skills is on behalf of BIG CPH looking for a Financial Controller. The Financial Controller is reporting to the Finance Manager based in CPH. The main tasks of the job are that the financial controller contribute to the development and implementation of organizational financial, policies and practices. Overall responsible to ensure correct and timely monthly reporting for CPH office as well as supporting the Finance Manager in various tasks/projects. The Financial Controller must also ensure that all balance sheet accounts are reconciled monthly and follow up on differences/missing reconciliations. The Financial Controller is also going to be support to the salaries and bi-weekly vendor payments in CPH if needed. Some assistance to Accounting Department in NYC must also be expected, primarily regarding IC, accounting instructions and various projects.

Primary areas of responsibility:

- In charge of our London/Barcelona-company for booking, reconciliations, VAT returns/compliance, payroll etc.
- In charge of our electronic document handling software; training of employees in the software, create new users, roles and setting up flows and improving the process.
- Assisting current bookkeeping team with various tasks/projects
- Int. VAT, payment, reconciliation etc.
- I/C reconciliation and intercompany billings on a monthly basis
- Monthly reporting, making sure the bookkeeping for CPH and LON/BAR is up to date, done within deadline and all cost is booked in accordance with booking policy and budgets.
- Ensure all balance sheet accounts are reconciled monthly and follow up with bookkeeping team for their reconciliation items.
- Support to salaries if needed (must be correct and timely)
- Assist the accountant in the Bi-weekly vendor payments, including ensuring proper approval etc.
- Assist with budget preparation
- Assist at audits

Qualifications

- Relevant financial education such as Cand. merc., HD (R) or similar
- Previous experience with Int. VAT is very important
- Previous experience with Int. accounting/financial controlling from a larger organization
- Responsible and independent
- Must be able to move in both the overall framework as in details
- Handle many simultaneous deadlines and tasks
- Must work systematic and structured
- Prefers to work in a dynamic environment and have the skills to adapt to an environment in constant development and change
- Have a sense of humour

Language Skills: English fluent – oral and written

IT Skills: Super user of Microsoft, Excel in particular – Navision is a must, alternatively from similar systems
Solid IT understanding

BIG CPH offers: An exciting job in an international growth company with the financial strengths to pursue future possibilities. You will become part of a team of skilled and engaged colleagues and a culture with freedom with responsibility.

Application: Interviews will be held on an ongoing basis. Please send your application and CV to ansogning@humanskills.dk For further information please call Peter Schrøder, Human Skills +45 61199916

BIG-BJARKE INGELS GROUP

BIG is a Copenhagen, New York, London and Barcelona based group of architects, designers, urbanists, landscape professionals, interior and product designers, researchers and inventors. The office is currently involved in a large number of projects throughout Europe, North America, Asia and the Middle East. BIG's architecture emerges out of a careful analysis of how contemporary life constantly evolves and changes. Not least due to the influence from multicultural exchange, global economical flows and communication technologies that all together require new ways of architectural and urban organization. We believe that in order to deal with today's challenges, architecture can profitably move into a field that has been largely unexplored. A pragmatic utopian architecture that steers clear of the petrifying pragmatism of boring boxes and the naïve utopian ideas of digital formalism. Like a form of programmatic alchemy we create architecture by mixing conventional ingredients such as living, leisure, working, parking and shopping. By hitting the fertile overlap between pragmatic and utopia, we architects once again find the freedom to change the surface of our planet, to better fit contemporary life forms.